

Resolution of 21st BOS meeting of the Department of Information Technology

GOVERNMENT COLLEGE OF ENGINEERING & CERAMIC TECHNOLOGY,

KOLKATA-10, HELD ON 2nd August, 2022.

<u>Agenda</u>	<u>Proceedings / resolution</u>	<u>Progress / Action Taken</u>
<u>Agenda 1:</u> Confirmation of the minutes of 20 th BOS meeting.	1: The draft minutes of the 20 th BOS meeting were reviewed and accepted.	<u>Against agenda no. 1</u> No specific area was mentioned.
<u>Agenda 2:</u> The detailed syllabus of 3 rd semester M.Tech. in IT.	2: The detailed syllabus of 3 rd semester M.Tech. in IT, recommended by AICTE, 2018, was placed in the BOS meeting by HOD, IT for discussion and it was approved by the board members with minor corrections.	<u>Against agenda no. 2</u> The detailed syllabus of 3 rd semester M.Tech. in IT along with the course outcomes were uploaded to the college website before the commencement of the classes for the access of teachers and students.
<u>Agenda 3:</u> Standard Operating Procedure (SOP) of final year B. Tech. project.	3: A detailed discussion was made regarding the operating procedure of industrial project evaluation: 3.1 : A certificate should be issued by the person under whom the student executed the project work in industry. 3.2 : Students need to submit a project report to the department without infringing any confidential information or IPR of the industry. 3.3 : Project guide from the industry will be requested to evaluate the candidate on the basis of his / her performance or the time spent by him / her in the industry.	<u>Against agenda no. 3</u> The Procedure was followed for the evaluation of B. Tech. and M.Tech. projects.

<p><u>Agenda 4:</u> Miscellaneous</p>	<p>4.1: HOD reported that a Certificate course on “Image Editing with Photoshop”, co-ordinated by Sri Pranay Adak, was successfully conducted by the department.</p> <p>4.2 : She also reported that another such certificate course on “Programming with Python” would be conducted by her during August – December, 2022 with a course fee of Rs.1000.00.</p> <p>4.3 : Principal sir suggested to conduct a laboratory audit for ensuing NAAC visit and to prepare boards containing Mission, Vision, PO, PEO and PSO for fixing them in proper location.</p>	<p><u>Against agenda no. 4</u></p> <p>4.1 : No specific action was taken.</p> <p>4.2 : The programme was successfully conducted during the said period with 13 no. of participants.</p> <p>4.3 : As per his suggestions the boards were prepared and were fixed in respective locations.</p>
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The meeting ended with the vote of thanks by the chairman to other members of the committee.